

THE UNITED REPUBLIC OF TANZANIA



**PRESIDENT'S OFFICE
PUBLIC SERVICE RECRUITMENT SECRETARIAT**

Ref.No.JA.9/259/01/B/28

3rd September, 2024

VACANCY ANNOUNCEMENT

On behalf of Dar es Salaam Maritime Institute (DMI), Public Service Recruitment Secretariat invites dynamics and suitable qualified Tanzanians to fill thirty-one (31) vacant posts mentioned below.

1.0 DAR ES SALAAM MARITIME INSTITUTE (DMI)

The Dar es Salaam Maritime Institute (DMI) was established on the 3rd July, 1978 by Cabinet Resolution as a training unit within the Ministry of Transport and Communication to fulfill the needs for well-trained Seafarers. On realizing the increasing needs for maritime training, the Government transformed the training unit to Dar es Salaam Maritime Institute (DMI) by the Act of Parliament No. 22 of 1991 to cater for greater needs of shipping Industry in the region. DMI main campus is located along Sokoine Drive in the commercial city of Dar es Salaam adjacent to the Port of Dar es Salaam.

1.1 LECTURER (SCIENCE AND MANAGEMENT) - 1 POST

1.1.1 DUTIES AND RESPONSIBILITIES

- i. To teach up to NTA level 9;
- ii. To guide and supervise students in building up their practical and research projects;
- iii. To prepare learning resources and design training exercises for students;

- iv. To conduct consultancy and community services;
- v. To participate in developing and reviewing curriculum;
- vi. To undertake individual research and participate in scientific/academic congregations;
- vii. To prepare teaching manuals, simulations and case studies for training;
- viii. To coach junior teaching staff; and
- ix. To perform any other relevant duties as may be assigned by the supervisor.

1.1.2 QUALIFICATION AND EXPERIENCE

Holder of a PhD (NTA Level 10) in Shipping/Maritime Economics, Shipping/Maritime and International Trade, Shipping and logistics, or equivalent qualifications from recognized Institutions with a minimum GPA of 3.5 at Bachelor Degree level and 3.8 at Master Degree level

OR

Holder of Master Degree in Shipping/Maritime Economics/Shipping/Maritime and International Trade, Shipping and logistics, or equivalent Qualifications from recognized Institutions with a minimum GPA of 3.8 at Master level and 3.5 at Bachelor Degree level with working experience of at least four (4) years in related industry and with at least three (3) points attained from consultancy, publications or academic book. The publication must be published within recent four years.

1.1.3 SALARY SCALE: PHTS 3/1

1.2 LECTURER (MARITIME TRANSPORT) - 1 POST

1.2.1 DUTIES AND RESPONSIBILITIES

- i. To teach up to NTA level 9;
- ii. To guide and supervise students in building up their practical and research projects;
- iii. To prepare learning resources and design training exercises for students;
- iv. To conduct consultancy and community services;
- v. To participate in developing and reviewing curriculum;
- vi. To undertake individual research and participate in scientific/academic

congregations;

- vii. To prepare teaching manuals, simulations and case studies for training;
- viii. To coach junior teaching staff; and
- ix. To perform any other relevant duties as may be assigned by the supervisor.

1.2.2 QUALIFICATION AND EXPERIENCE

Holder of a PhD (NTA Level 10) in Nautical Science/ Navigation Technology/ Hydrographic Studies/ Fishing Technology or equivalent qualifications from recognized Institutions with a minimum GPA of 3.5 at Bachelor Degree level and 3.8 at Master Degree level. Must be ready to undergo Sea Service.

OR

Holder of a Master Degree in Nautical Science/ Navigation Technology/ Hydrographic Studies/ Fishing Technology or equivalent and minimum GPA of 3.5 at Bachelor Degree and 3.8 at Master Degree level with working experience of at least four (4) years in related industry and with at least three (3) points attained from consultancy, publications or academic book. The publication must be published within recent four years. Must be ready to undergo Sea Service.

1.2.3 SALARY SCALE: PHTS 3/1

1.3 LECTURER (MARINE ENGINEERING) - 1 POST

1.3.1 DUTIES AND RESPONSIBILITIES

- i. To teach up to NTA level 9;
- ii. To guide and supervise students in building up their practical and research projects;
- iii. To prepare learning resources and design training exercises for students;
- iv. To conduct consultancy and community services;
- v. To participate in developing and reviewing curriculum;
- vi. To undertake individual research and participate in scientific/academic congregations;
- vii. To prepare teaching manuals, simulations and case studies for training;
- viii. To coach junior teaching staff; and
- ix. To perform any other relevant duties as may be assigned by the supervisor.

1.3.2 QUALIFICATION AND EXPERIENCE

Holder of a PhD (NTA Level 10) in Marine Engineering/ Naval Architecture/ Offshore Engineering/ Ship Design and Construction/ Petroleum Engineering/ Oil and Gas Technology/ Mechatronic Engineering or equivalent qualifications from recognized Institutions with a GPA of 3.5 at Bachelor Degree level and 3.8 at Master Degree level. Must be ready to undergo Sea Service.

OR

Holder of a Master Degree in Marine Engineering/ Naval Architecture/ Offshore Engineering/ Ship Design and Construction/ Petroleum Engineering/ Oil and Gas Technology/ Mechatronic Engineering or equivalent and minimum GPA of 3.5 at Bachelor Degree level with working experience of at least four (4) years in related industry and with at least three (3) points attained from consultancy, publications or academic book. The publication must be published within recent four years. Must be ready to undergo Sea Service.

1.3.3 SALARY SCALE: PHTS 3/1

1.4 ASSISTANT LECTURER (MARINE ENGINEERING) - 2 POSTS

1.4.1 DUTIES AND RESPONSIBILITIES

- i. To teach up to NTA level 8 (Bachelor Degree);
- ii. To assist senior staff in practical training, seminars and tutorials up to NTA 9 Level as part of capacity buildings;
- iii. To prepare learning resources for tutorial exercises;
- iv. To conduct research, seminars and case studies;
- v. To carry out consultancy and community services under supervision;
- vi. To supervise student's project;
- vii. To assist in preparin teaching manual and compendium;
- viii. To work in cooperation with seniors in specific project;
- ix. To attend workshops, conferences and symposium; and

- x. To perform any other relevant duties as may be assigned by the supervisor.

1.4.2 QUALIFICATION AND EXPERIENCE

Holder of a Master Degree (NTA Level 9) in Naval Architecture/ Ship design and Construction/ Offshore Engineering or equivalent qualification with a minimum GPA of 3.5 at Bachelor Degree level and 3.8 at Master Degree level. **Must be ready to undergo Sea Service.** Holding of Certificate of Competence is an added advantage.

1.4.3 SALARY SCALE: PHTS 2/1

1.5 TUTORIAL ASSISTANT (MARITIME TRANSPORT) - 3 POSTS

1.5.1 DUTIES AND RESPONSIBILITIES

- i. To teach up to NTA level 6 (Ordinary Diploma);
- ii. To assist in conducting tutorial, seminars and practical exercises for students under close supervision;
- iii. To prepare learning resources for tutorial exercises;
- iv. To assist in conducting research under close supervision;
- v. To participate in developing and review of curriculum;
- vi. To assist in carrying out consultancy and community services under close supervision; and
- vii. To perform any other relevant duties as may be assigned by the supervisor.

1.5.2 QUALIFICATION AND EXPERIENCE

Holder of a Bachelor Degree (NTA Level 8) in Maritime Transport/ Nautical Science/ Navigation Technology or equivalent qualifications with a minimum GPA of 3.5 from recognized Institutions. Holding a Certificate of Competence is an added advantage. Must be ready to undergo Sea Service.

1.5.3 SALARY SCALE: PHTS 1/1

1.6 TUTORIAL ASSISTANT (SCIENCE AND MANAGEMENT) - 3 POSTS

1.6.1 DUTIES AND RESPONSIBILITIES

- i. To teach up to NTA level 6 (Ordinary Diploma);
- ii. To assist in conducting tutorial, seminars and practical exercises for students under close supervision;
- iii. To prepare learning resources for tutorial exercises;
- iv. To assist in conducting research under close supervision;
- v. To participate in developing and review of curriculum;
- vi. To assist in carrying out consultancy and community services under close supervision; and
- vii. To perform any other relevant duties as may be assigned by the supervisor.

1.6.2 QUALIFICATION AND EXPERIENCE

Holder of a Bachelor Degree (NTA Level 8) in Shipping and International Trade/ Transport Management/ Shipping and logistics or equivalent qualifications with a minimum GPA of 3.5 at Bachelor Degree level.

1.6.3 SALARY SCALE: PHTS 1/1

1.7 TUTORIAL ASSISTANT (MARINE ENGINEERING- NAVAL ARCHITECTURE) - 2 POSTS

1.7.1 DUTIES AND RESPONSIBILITIES

- i. To teach up to NTA level 6 (Ordinary Diploma);
- ii. To assist in conducting tutorial, seminars and practical exercises for students under close supervision;
- iii. To prepare learning resources for tutorial exercises;
- iv. To assist in conducting research under close supervision;
- v. To participate in developing and review of curriculum;
- vi. To assist in carrying out consultancy and community services under close supervision; and
- vii. To perform any other relevant duties as may be assigned by the supervisor.

1.7.2 QUALIFICATION AND EXPERIENCE

Holder of bachelor Degree (NTA Level 8) in Naval Architecture or equivalent qualifications with a minimum GPA of 3.5. Holding a Certificate of Competence is an added advantage. Must be ready to undergo Sea Service.

1.7.3 SALARY SCALE: PHTS 1/1

1.8 TUTORIAL ASSISTANT (MARINE ENGINEERING- OIL AND GAS ENGINEERING) - 1 POST

1.8.1 DUTIES AND RESPONSIBILITIES

- i. To teach up to NTA level 6 (Ordinary Diploma);
- ii. To assist in conducting tutorial, seminars and practical exercises for students under close supervision;
- iii. To prepare learning resources for tutorial exercises;
- iv. To assist in conducting research under close supervision;
- v. To participate in developing and review of curriculum;
- vi. To assist in carrying out consultancy and community services under close supervision; and
- vii. To perform any other relevant duties as may be assigned by the supervisor.

1.8.2 QUALIFICATION AND EXPERIENCE

Holder of a bachelor Degree (NTA Level 8) in Oil and Gas Engineering or equivalent qualifications with a minimum GPA of 3.5. Holding a Certificate of Competence is an added advantage. Must be ready to undergo Sea Service.

1.8.3 SALARY SCALE: PHTS 1/1

1.9 TUTORIAL ASSISTANT (MARINE ENGINEERING) - 1 POST

1.9.1 DUTIES AND RESPONSIBILITIES

- i. To teach up to NTA level 6 (Ordinary Diploma);
- ii. To assist in conducting tutorial, seminars and practical exercises for students under close supervision;

- iii. To prepare learning resources for tutorial exercises;
- iv. To assist in conducting research under close supervision;
- v. To participate in developing and review of curriculum;
- vi. To assist in carrying out consultancy and community services under close supervision; and
- vii. To perform any other relevant duties as may be assigned by the supervisor.

1.9.2 QUALIFICATION AND EXPERIENCE

Holder of a bachelor Degree (NTA Level 8) in Marine Engineering or equivalent qualifications with a minimum GPA of 3.5. Holding a Certificate of Competence is an added advantage. Must be ready to undergo Sea Service.

1.9.3 SALARY SCALE: PHTS 1/1

1.10 INSTRUCTOR II (MARITIME TRANSPORT) - 1 POST

1.10.1 DUTIES AND RESPONSIBILITIES

- i. To teach STCW Mandatory Courses;
- ii. To teach officer in charge of navigational 500 GT respectively;
- iii. To participate in research/consultancy work;
- iv. To construct/manufacture/fabricate or prepare teaching aids;
- v. To prepare material for practical exercises;
- vi. To assist in engaging learners into competence practice up to NTA level 6;
- vii. To assist in conducting practical exercises to students under close supervision;
- viii. To present personal professional appearance and attitude;
- ix. To assess learners acquired practical competencies;
- x. To guide learners to perform minor repair and maintain practical facilities; and
- xi. To perform any other relevant duties as may be assigned by the supervisor.

1.10.2 QUALIFICATION AND EXPERIENCE

Holder of Bachelor Degree (NTA Level 8) in Maritime Transport/ Nautical Science/ Navigation Technology/ Maritime safety and security/ Fishing Engineering or equivalent qualifications from recognized Institution with a minimum GPA of 3.0. **Should possess Certificate of Competency (Class IV) as Officer in charge of a Navigational Watch**

on ships of less than 500 gross tonnage. Must be ready to undergo Sea Service.

1.10.3 SALARY SCALE: PTSS 3

1.11 INSTRUCTOR II (MARINE ENGINEERING) - 2 POSTS

1.11.1 DUTIES AND RESPONSIBILITIES

- i. To teach STCW Mandatory Courses;
- ii. To teach officer in charge of navigational 500 GT respectively;
- iii. To participate in research/consultancy work;
- iv. To construct/manufacture/fabricate or prepare teaching aids;
- v. To prepare material for practical exercises;
- vi. To assist in engaging learners into competence practice up to NTA level 6;
- vii. To assist in conducting practical exercises to students under close supervision;
- viii. To present personal professional appearance and attitude;
- ix. To assess learners acquired practical competencies;
 - x. To guide learners to perform minor repair and maintain practical facilities;
 - xi. To perform any other relevant duties as may be assigned by the supervisor.

1.11.2 QUALIFICATION AND EXPERIENCE

Holder of Bachelor Degree (NTA Level 8) in Marine Engineering/ Naval Architecture/ Ship Design and Construction/ Oil and Gas Engineering or equivalent qualifications from recognized Institution with minimum GPA of 3.0. **Should possess Certificate of Competency (Class IV) as Officer in charge of an Engineering Watch on seagoing ships powered by main propulsion machinery of less than 750Kw. Must be ready to undergo Sea Service.**

1.11.3 SALARY SCALE: PTSS 3

1.12 ASSISTANT INSTRUCTOR II (MARITIME TRANSPORT) - 3 POSTS

1.12.1 DUTIES AND RESPONSIBILITIES

- i. To assist in administering practical and practical examinations from NTA Level 5;
- ii. To assist in preparing learning resources for practical exercises;

- iii. To perform any other duties assigned to him by his seniors;
- iv. To assist in conducting practical exercises for students in the department under close supervision up to level 5;
- v. To assist in assessing learners acquired practical competencies;
- vi. To prepare material for practical exercises;
- vii. To guide learners to abide with regulations required in the particular practical competences;
- viii. To guide learners to perform minor repair and maintain practical facilities;
- ix. To assist in carrying consultancy and service job assignments under close supervision; and
- x. To perform any other relevant duties as may be assigned by the supervisor.

1.12.2 QUALIFICATION AND EXPERIENCE

Holder of Ordinary Diploma (NTA Level 6) in Maritime Transport/ Nautical Science/ Navigation Technology/Hydrographic Engineering/ Fishing Technology or equivalent qualifications from recognized Institution with minimum GPA of 3.0. **Should possess valid Certificate of Able Seafarer deck with sea service of not less than one year. Must be ready to undergo sea service. Holding a Certificate of Competence is an added advantage.**

1.12.3 SALARY SCALE: PTSS 1/1

1.13 ARTISAN II (MARINE ENGINEERING) - 2 POSTS

1.13.1 DUTIES AND RESPONSIBILITIES

- i. To perform specified craft jobs under close supervision;
- ii. To perform routine technical cleaning of the work environment;
- iii. To record repair and maintenance reports;
- iv. To assist in conducting repair and maintenance activities;
- v. To assist in ensuring safety and security of facilities and personnel;
- vi. To take care of tools and equipment; and
- vii. To perform any other official duties as may be assigned by supervisor.

1.13.2 QUALIFICATION AND EXPERIENCE

Holder of form IV/VI certificate in secondary education plus Certificate in Trade Test II, National Vocational Award II (NVA II) in fitter and turner, welding, or equivalent qualifications from recognized Institution

1.13.3 SALARY SCALE: PGSS 2/1

1.14 TECHNICIAN II (MARINE ENGINEERING-ELECTRICAL) - 1 POST

1.14.1 DUTIES AND RESPONSIBILITIES

- i. To carry out specified tasks connected with simulator/ workshop / laboratory practical, students' projects, research, consultancy and services under close supervision;
- ii. To assist in the repair and maintenance of simulator/ workshop/ laboratory facilities;
- iii. To assist senior staff in related fields of operation; and
- iv. To perform any other related duties as may be assigned by the supervisors.

1.14.2 QUALIFICATION AND EXPERIENCE

Holder of Diploma (NTA level 6) or Full Technician Certificate (FTC) in Electrical or equivalent qualifications from recognized institution.

1.14.3 SALARY SCALE: PGSS 5/1

1.15 TECHNICIAN II (MARINE ENGINEERING- MECHANICAL) - 2 POSTS

1.15.1 DUTIES AND RESPONSIBILITIES

- i. To carry out specified tasks connected with simulator/ workshop / laboratory practical, students' projects, research, consultancy and services under close supervision;
- ii. To assist in the repair and maintenance of simulator/ workshop/ laboratory facilities;
- iii. To assist senior staff in related fields of operation; and
- iv. To perform any other related duties as may be assigned by the supervisors.

1.15.1.1 QUALIFICATION AND EXPERIENCE

Holder of Diploma (NTA level 6) or Full Technician Certificate (FTC) in Mechanical or

equivalent qualifications from recognized institution.

1.15.2 SALARY SCALE: PGSS 5/1

1.16 TECHNICIAN II (MARITIME TRANSPORT - COMPUTER SCIENCE)- 1 POST

1.16.1 DUTIES AND RESPONSIBILITIES

- i. To carry out specified tasks connected with simulator/ workshop / laboratory practical, students' projects, research, consultancy and services under close supervision;
- ii. To assist in the repair and maintenance of simulator/ workshop/ laboratory facilities;
- iii. To assist senior staff in related fields of operation; and
- iv. To perform any other related duties as may be assigned by the supervisors.

1.16.2 QUALIFICATION AND EXPERIENCE

Holder of Diploma (NTA level 6) in Computer Science, or equivalent qualifications from recognized institution.

1.16.3 SALARY SCALE: PGSS 5/1

1.17 SEAFARER DECK II (MARITIME TRANSPORT) - 2 POSTS

1.17.1 DUTIES AND RESPONSIBILITIES

- i. To assist his/her senior in all deck operations;
- ii. To assist in handling small craft in ferrying equipment and personnel from shore to vessel/sea;
- iii. To handle and operate all deck machinery;
- iv. To maintain cleanliness in deck; and
- v. To perform any other official duties as may be assigned by supervisor.

1.17.2 QUALIFICATION AND EXPERIENCE

Holder of Certificate of Secondary Education and STCW Basic Safety Training Certificates (Mandatory Courses) from a recognized institution with at least 24 months of on-board ship experience in relevant duties.

1.17.3 SALARY SCALE: PGSS 2/1

1.18 SEAFARER ENGINE II (MARINE ENGINEERING) - 2 POSTS

1.18.1 DUTIES AND RESPONSIBILITIES

- i. To upkeep and maintain cleanliness in the Engine Room;
- ii. To assist Marine Engineers in the maintenance of the machineries on board the vessel;
- iii. To maintenance and repair of electrical power plants and electronic equipment;
- iv. To appropriate use of hand tools, machine tools and measuring instruments for fabrication and repair onboard; and
- v. To perform any other related duties assigned by Officer-in-Charge.

1.18.2 QUALIFICATION AND EXPERIENCE

Holder of Certificate of Secondary Education or above and STCW Basic Safety Training Certificates (Mandatory Courses) from a recognized institution and at least 24 months of sea service.

1.18.3 SALARY SCALE: PGSS 2/1

GENERAL CONDITIONS

- i. All applicants must be Citizens of Tanzania generally with an age not above 45 years of age except for those who are in Public Service;
- ii. **People with disabilities are highly encouraged to apply and should indicate clearly in the portal for Public Service Recruitment Secretariat attention;**
- ii. Applicants must attach an up-to-date Curriculum Vitae (CV) having reliable contacts;

Postal address/post code, e-mail and telephone numbers;
- iii. Applicants should apply on the strength of the information given in this advertisement;

iv. Applicants must attach their certified copies of the following certificates:-

- Postgraduate/Degree/Advanced Diploma/Diploma/Certificates;
- Postgraduate/Degree/Advanced Diploma/Diploma transcripts;
- Form IV and Form VI National Examination Certificates;
- Professional Registration and Training Certificates from respective Registration or Regulatory Bodies, (where applicable);**
- Birth certificate;

v. Attaching copies of the following certificates is strictly not accepted:-

- Form IV and form VI results slips;
- Testimonials and all Partial transcripts;

vi. An applicant must upload recent Passport Size Photo in the Recruitment Portal;

vii. An applicant employed in the Public Service should route his application letter through his respective employer;

viii. An applicant who is retired from the Public Service for whatever reason should not apply;

ix. An applicant should indicate three reputable referees with their reliable contacts;

x. Certificates from foreign examination bodies for Ordinary or Advanced level education should be verified by The National Examination Council of Tanzania (NECTA).

xi. Professional certificates from foreign Universities and other training institutions should be verified by The Tanzania Commission for Universities (TCU) and National Council for Technical Education (NACTE);

- xii. A signed application letter should be written either in Swahili or English and Addressed to Secretary, Presidents Office, Public Service Recruitment Secretariat, P.O. **Box 2320, University of Dodoma, Utumishi Building /Asha Rose Migiro Buildings - Dodoma.**
- xiii. Deadline for application is 16th **September, 2024;**
- xiv. Only short listed candidates will be informed on a date for interview and;
- xv. Presentation of forged certificates and other information will necessitate to legal action;

NOTE: *All applications must be sent through Recruitment Portal by using the following address; <http://portal.aiira.go.tz/> and not otherwise (This address also can be found at PSRS Website, Click '**Recruitment Portal**)*

Released by:

SECRETARY

PUBLIC SERVICE RECRUITMENT SECRETARIAT